



# Community Health & Wellbeing GRANT GUIDANCE

We are working with Somerset Council and other partners to support city, town and parish councils in Somerset to engage with the health and wellbeing of their communities. This guidance will help you understand:

1. **Grants available**
2. **Who the grants are for**
3. **What is an eligible project**
4. **How to apply**
5. **Advice, support & training**

Please first read our [Programme Overview](#) to understand the Community Health & Wellbeing Programme.

We are here to support you through the process and ensure your application is as strong as possible. Our advice is to start with a conversation with our Community Health and Wellbeing Officer, Fodo. Email her at [hwbsupport@somerset-alc.org.uk](mailto:hwbsupport@somerset-alc.org.uk) to arrange a meeting.

## 1. Grants available:

- **Seed Funding: Up to £1,500** to develop project ideas or test small-scale initiatives.
- **Small Grant: Up to £2,500** for smaller projects or those being led by smaller councils.
- **Large Grant: Up to £35,000** for larger projects or collaborative initiatives involving multiple councils.

## 2. The Grants are for city, town and parish councils in Somerset:

- Working alone.
- Collaborating with other local councils – perhaps across an LCN area.
- Collaborating with local or national groups, organisations or charities.
- Funding is mainly for revenue expenditure like activities or staff costs, rather than capital expenditure. We will fund a small amount of capital within a larger project.
- The grant will be paid to one council even if several are collaborating.
- The grant recipient council will need to have the power to undertake the project or sufficient S137 capacity to receive a grant. If you are unsure then please ask us for advice. In exceptional circumstances we can pay the grant to a collaborating group, organisation or charity. Please speak to us early on if this may be the case.

### 3. Eligible Projects:

- Will target one or more of the 11 identified factors, see [Programme Overview](#)
- Will have identified a local need – this could be from a community survey or plan.  
Note - Seed funding can be used to pilot an idea.
- Need to be new projects – this could be new elements of an existing project.
- Need to demonstrate how the project will be monitored and evaluated.
- Need to show a long-lasting impact on the community.
- Will demonstrate that the council is committed to a long-term engagement with the project and Community Health & Wellbeing more generally – this could be financial or other support.
- For small or large grant applications we need to see some degree of financial input from the council, or councils working together. This could be financial input to a broader project that this project is a part of.
- You will need to share minuted evidence that the council supports the project and application for funding.
- Will have a clearly laid out budget, with an explanation how/if this sits in a wider project, along with where all the funding is coming from.

### 4. The [Application forms](#) are different for the 3 levels of grants, so make sure you select the correct one, but all require:

- An overview of the project along with identified need for the project.
- An explanation of previous council involvement with this project or any other community health & wellbeing projects.
- A budget that includes a balanced income and expenditure for this specific project, along with any additional explanations about a broader project.
- Plans for the future, including how the project will be sustained.
- An understanding and identification of any risks.
- How you will gather information to monitor and evaluate success.

### 5. Advice & Support: We are here to support you through the process and ensure your application is as strong as possible.

- **Contact our Community Health and Wellbeing Officer, Fodo, at [hwbsupport@somerset-alc.org.uk](mailto:hwbsupport@somerset-alc.org.uk)**
- Take a look at [projects we've already funded](#)
- Take a look at some suggested ideas by clicking the individual icons on the [Programme Overview](#) page.
- Join us at one of our [Training Sessions](#) that we publicise on our website. Look out for future sessions as well as links to watch videos of previous sessions.

**We look forward to hearing from you**

**The Community Health & Wellbeing Team**